

SEN information report

	Question
1	<p>What specialist services and expertise are available or accessed by the early years setting?</p> <p>Whilst we do not offer specialist services, these and other expertise may be accessed according to the needs of your child. These may include Health Visitors, Speech & Language Therapists, Child Development Team including the Specialist Health Visitor, Community Paediatric Nurse, Sensory support Team, Physiotherapy, Portage, Children and Family Centre, Social Care and Educational Psychologists.</p>
2	<p>What training have the staff supporting children with SEND had or are having?</p> <p>Individual staff have undertaken a wide range of training including courses on speech, language and communications, “say it and Sign it”, positive behaviour, emotional and social development, ASC and English as an additional language. The SENCO regularly attends SENCO network sessions. We are willing to access training tailored to meet your child’s specific individual needs. In the past, for example, we have accessed training about using PECS, Down’s Syndrome and training specific to a child with ASD. A high proportion of the team have current training in paediatric first aid.</p>
3	<p>How does the early years setting know if my child might need extra help and what should I do if I think my child may have SEN?</p> <p>We take observations of your child which are recorded by his/her keyworker in their learning journey book and next steps are then identified. We will provide opportunities in our planning process to enable your child to achieve their identified individual next steps. If your child does not appear to be making the expected progress or there is a concern that they are not achieving the developmental norms, the key worker may refer to the setting’s SENCO and, after consultation with yourself additional strategies may be put in place. If the setting feels that additional support is needed to meet the child’s needs we may also ask for your consent to contact external agencies i.e. the HV or the FIRST visiting team. Key workers are encouraged to build good and open relationships with the parents/carers of their specific key worker children. If you have a concern about your child you can discuss it with your child’s key worker, the Manager or SENCO. We may sign post you to external services e.g. Speech and Language Therapy, drop-ins or the local Children and Family Centre. If your child has been identified with specific needs, we would encourage you to visit the setting to ensure that it is the best place to meet their individual needs and enable us to discuss the potential strategies, help, support, resources and adaptations needed to support those needs.</p>
4	<p>How will the early years setting prepare and support my child to join the setting and transfer to a new setting? (What are the transition arrangements?)</p> <p>When starting with us we arrange for you and your child to come and spend time with us so that your child becomes familiar with the room and our staff. Your child may need to attend shortened sessions at first building up to their full session, or they may start straight away with a full session. This will be decided between yourself and the child’s key person, ensuring your child’s needs are fully met and the transition is as</p>

	<p>smooth as possible.</p> <p>When children move onto Primary school, we speak to your child's school and invite the teachers to the Preschool. We share lots of information with the teachers so they understand your child before they start at school.</p> <p>If your child has additional needs your child's key person will work alongside our SENCO to support and meet any additional needs your child may have. These needs will be discussed with you and their next steps planned for together.</p> <p>Your child's progress will be monitored by using a My Plan which describes the personal support your child needs and allows us to regularly review the achievements your child has made. We provide review meetings regularly to discuss your child's progress and review their "My Plan".</p> <p>We have strong links with outside agencies and endeavour to work alongside them, planning for your child's needs together to support your child in the best way possible. Our SENCO has the outside support of our Area Inclusion Officer, who can provide additional information, support and resources to meet your child's additional needs if needed.</p> <p>For children that need extra support in transitioning to their school we set up a transition meeting with the school.</p>
5	<p>What type of SEND does your early years setting provide support for?</p> <p>We endeavour to support any child wishing to attend Downton Preschool. If a child requires specialist support Downton Preschool will seek advise from professionals already involved to ensure we are able to meet a child's needs effectively.</p>
6	<p>How will I know how well my child is doing and how will you help me to support my child's learning and development?</p> <p>At Downton Community Preschool we promote an open door policy, where parents are welcome any time of the day. We provide termly informal parent-key person meetings where you can discuss your child's achievements and development, read your child's termly key person progress report and plan for any support needs your child may have. If your child has a "My Support Plan" this will also be reviewed at the same time.</p> <p>Every child has a learning journal which is used to celebrate your child's achievements and progress. We encourage parents to regularly view these and we value the contributions parents can provide to these about your child's leaning at home. This helps us work together, using your child's interest's as a guide to help their learning and development within Preschool. Next steps are also discussed and activities implemented to help support their individual learning and development.</p> <p>We carry out the 2 year check, which is statutory for all children in our care within the age range of 2-3 years. This will be discussed with you and we encourage you to share the findings with the Health visitor.</p>
7	<p>What cultural backgrounds does the early years setting offer and how?</p> <p>We currently have children from different cultural backgrounds and children from any cultural background can join our preschool by applying and going through the induction process. There are a variety of toys, children are included in all activities and pictures are used to help develop the child's understanding of the routine for example.</p>
8	<p>What type of and how many complaints did you receive last year and how were they resolved?</p> <p>0</p>
9	<p>What support will there be for my child's overall wellbeing?</p> <p>At Downton Community Preschool we want your child to feel safe and happy whilst in our care and encourage them to recognise other adults as it source of authority , help and friendship. Our prime concern is the welfare and well being of your child and as such we have a duty of care to work with yourselves and other agencies to safeguard and promote the welfare of all children. We have a designated Safeguarding Officer</p>

	<p>and all members of staff are DBS checked.</p> <p>We celebrate the uniqueness of each child and understand your child has a voice and personal choices. We encourage your child to be an active participant in the Preschool and value their contributions.</p> <p>We take a positive approach to managing behaviour within the Preschool and believe your child will flourish best if their personal, social and emotional needs are met. We will aim to to teach your child to behave in a socially acceptable way and to understand the needs and rights of others.</p> <p>We have clear policies and procedures detailing how we set about achieving this, using positive and consistent methods. Your child's key person and our SENCO will use a behaviour plan to outline specific instructions that are to be used if your child needs additional support.</p> <p>We are able to administer medicines , these need to be prescribed and then entered into our medication book for us to administer to your child.</p>
10	<p>What percentage of the early years setting has SEN needs? What is the break down – e.g. SEN support, My Support Plan, My Plan (Education, Health and Care Plan).</p> <p>6% - 2 children</p>
11	<p>Communication – how will the early years setting let parents / carers know about things?</p> <p>Downton Community Preschool uses e-mail, posters and word of mouth to communicate with parents. We also put events and information on our facebook page and on our whiteboard at preschool for parents to see.</p>
12	<p>How will the curriculum be matched to my child's needs?</p> <p>At Downton Community Preschool we track every child's learning and development half termly and use the Early Years Foundation Stage curriculum as guidance. This information allows your child's key worker to identify areas of development which your child may need support with.</p> <p>We recognise that every child is an individual and has individual needs. We adapt our learning strategies dependent on your child's needs and review your child's progress frequently to ensure the support and strategies being used are effective.</p> <p>Our ethos is centred on child-led play and through this we will adapt the activities and experiences provided to meet your child's needs..</p> <p>Dependent on your child's needs and the nature of the activity, additional resources and equipment may be provided or extra support can be given to ensure your child's participation.</p>
13	<p>How flexible is the early years setting with regards to the average day?</p> <p>We can be reasonably flexible depending on the needs of the children we have in.</p>
14	<p>How is the decision made about what type and how much support my child will receive?</p> <p>Your child's key person will regularly observe your child and will recognise if your child's needs additional support, this will then be discussed with the Preschool SENCO and manager. In a meeting with yourselves and our SENCO, we will then decide the best support options for your child. A My Support Plan will be written for your child with parental input, documenting the areas of support needed for your child and the strategies, we as a Preschool, will use to support your child. Thus will be reviewed regularly with yourselves, to ensure your child's current needs are being supported effectively and plan for their next steps.</p> <p>If additional support is needed from outside agencies, we will work with the other professionals to ensure all of your child's needs are accounted for.</p>
15	<p>How will the early years setting support my child?</p> <p>This question has been answered within other Questions.</p>

16	<p>How and who do xxxxxxxx alert if my child is not getting the support they need? Manager or SENCO</p>
17	<p>What support is there for parents/carers? Talks with the manager, or other staff members including the SENCO, chats or meetings with other professionals, the children's centre and outreach.</p>
18	<p>How are the early years settings resources allocated and matched to children's SEN?</p> <p>We may be able to apply to Wiltshire Council for funding to enable us to provide additional adult support for your child when required. We may also apply for bursaries to enable us to purchase specialist equipment or to access training. Staff contribute to specific toys they think will help their key children with SEN. Staff may also make their own resources too with games or activities in mind.</p>
19	<p>Who can I contact for further information and how?</p> <p>Angela Mitchell – SENCO, Downton Pre-school. Becci Lanham – Manager, Downton Pre-school.</p> <p>Phone: 01725 511178 or email: admin@downtonpreschool.co.uk</p>
20	<p>How will my child be included in activities outside of the setting including trips?</p> <p>We encourage all children to participate in trips. Prior to the trip we will discuss with you the best way for your child to access the activity. We will carry out a risk assessment and additional adult support will be provided if required.</p>
21	<p>How accessible is the early years setting environment?</p> <p>The hall and outside area is all on one level and we have access to a toilet with facilities for the disabled. We are happy to work with you and other professionals to make adaptations and source specialist equipment to assist your child. We use many visual clues to support all children in the setting including signing and picture cards.</p>
22	<p>Can the early years setting accommodate for my child if they have a special diet?</p> <p>Yes. We prepare snack following a specific procedure, and will talk to the parents/carers during their induction about their child's individual dietary needs. This is to ensure that allergies, cultural or religious needs are taken into account. At lunchtime, adults are placed on each table to ensure that children do not come into contact with food that they shouldn't, or that they are allergic to.</p>

If you require any further information or have a comment with regards to the Wiltshire Local Offer please contact the Local Offer Coordinator,
localoffer@wiltshire.gov.uk