

### **Safeguarding and Welfare Requirement: Staff qualifications, training, support and skills**

At least one person who has a current paediatric first aid certificate is on the premises at all times when children are present, and must accompany children on outings.

#### **Health – accident or injury**

The provider must ensure there is a first aid box accessible at all times with appropriate content for children. Providers must keep a written record of accidents and injuries and first aid treatment.

## **3.2 First aid**

### **Policy statement**

In our setting staff are able to take action to apply first aid treatment in the event of an accident involving a child or adult. At least one member of staff with current first aid training is on the premises or on an outing at any one time. The first aid qualification includes first aid training for infants and young children. We aim to ensure that first aid training is local authority approved and is relevant to staff caring for young children.

### **Procedures**

We ensure all staff are first aid trained or at least booked onto some paediatric first aid training, and this is renewed every 3 years.

#### *The first aid kit*

Our first aid kit is accessible at all times, complies with the Health and Safety (First Aid) Regulations 1981 and contains at least the following items:

- Triangular bandages (ideally at least one should be sterile) x 4.
- Sterile dressings:
  - A range of cotton gauze and melolin dressings in various sizes
- Composite pack containing 20 assorted (individually-wrapped) plasters x 1.
- Sterile eye pads (with bandage or attachment) eg No 16 dressing x 2.

In addition to the first aid equipment, our box contains:

- 2 pairs of disposable plastic (PVC or vinyl) gloves.
- A children's forehead 'strip' thermometer.
  
- The first aid box is easily accessible to adults in the kitchen and is kept out of the reach of children. There is a smaller version which is taken out during outings.
- No un-prescribed medication is given to children, parents or staff.
- At the time of admission to the setting, parents' written permission for emergency medical advice or treatment is sought. Parents sign and date their written approval.
- Parents sign a consent form at registration allowing staff to take their child to the nearest Accident and Emergency unit to be examined, treated or admitted as necessary on the understanding that parents have been informed and are on their way to the hospital.

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### **Legal framework**

- Health and Safety (First Aid) Regulations (1981)

### **Further guidance**

- First Aid at Work: Your questions answered (HSE Revised 2009)
- Basic Advice on First Aid at Work (HSE Revised 2008)
- Guidance on First Aid for Schools (DfEE)

▪ This policy was adopted at a meeting of	Downton Community Preschool	<i>(name of provider)</i>
Held on	September 2019	<i>(date)</i>
Date to be reviewed	September 2020	<i>(date)</i>
Signed on behalf of the provider	_____	
Name of signatory	Sarah Nutbeam and Lucy Babb	
Role of signatory (e.g. chair, director or owner)	Co-Chairs	

### **Other useful Pre-school Learning Alliance publications**

- Medication Record (2010)